

# MINUTES

## HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON JANUARY 8, 2008 AT THE HEART OF THE VALLEY MEETING ROOM.

**Members Present:** Pete Wallace, Steve Giebel, Dave Casper, Judd VandenHeuvel, and Bruce Siebers

**Absent:** None

**Also Present:** Mark Surwillo, District Manager HOVMSD; Glen Geurts, Superintendent HOVMSD; John Johnson, Pretreatment/Special Projects Coordinator HOVMSD; Dawn Jandrey, Administrative Assistant/Payroll HOVMSD; Tom Kispert, Kari Dennis, John Haase, Jim Pinkham, Jeff VandenHeuvel, and Mark Delorme

### **1. 6:00 p.m. Call to Order – Roll Call**

President VandenHeuvel called the meeting to order at 6:00 p.m.

#### **1A. Closed Session pursuant to Wisconsin State Statute 19.85 (1)(c) regarding Union Grievance 1-07, and action, if any, from Closed Session**

A motion was made by Commissioner Wallace and seconded by Commissioner Siebers to enter into a Closed Session. A roll call vote was taken: Commissioner Giebel, yes; Commissioner Wallace, yes; Commissioner Casper, yes; Commissioner VandenHeuvel, yes; and Commissioner Siebers, yes. Motion carried.

A motion was made by Commissioner Casper and seconded by Commissioner Siebers to return to Open Session. A roll call vote was taken: Commissioner Giebel, yes; Commissioner Wallace, yes; Commissioner Casper, yes; Commissioner VandenHeuvel, yes; and Commissioner Siebers, yes. Motion carried.

A motion was made by Commissioner Casper to deny Union Grievance 1-07. The motion was seconded by Commissioner Wallace. A roll call vote was taken: Commissioner Giebel, yes; Commissioner Wallace, yes; Commissioner Casper,

yes; Commissioner VandenHeuvel, yes; and Commissioner Siebers, yes.  
Motion carried.

## **2. Public Appearances**

There were no public appearances.

## **3. Approval of the December 11, 2007 Regular Meeting**

The minutes of the December 11, 2007 Regular Meeting were presented to the Commission. After a review, a motion was made by Commissioner Wallace and seconded by Commissioner Casper to approve the minutes as written. Motion carried.

## **4. Correspondence to/from/for Commission**

Copied for the Commission were the e-mail messages sent between the Commissioners and District Manager Surwillo.

## **5. Plant Reports**

### **A. HOV Update – Sewer Service Rate Study**

Kari Dennis of McMahon distributed and reviewed a Sewer Service Rate Study dated 1/1/08. The current rate structure will be modified to include two new parameters for costs to be allocated to: ammonia nitrogen and chlorides.

### **B. McMahon Update**

Tom Kispert of McMahon reviewed his update on the Wastewater Treatment Facility and the Marine Manhole Rehab & Interceptor Project. Tom noted that the Miron invoice has been reduced by \$5600 because of unfinished or defective work.

### **C. Donohue Update**

The Commission received a written project update from Tammy Kuehlmann of Donohue & Associates, dated 1/2/08.

## ***UPDATES;***

### **1. 2007 Flows & Revenues Report / Plant Operation Summary**

The Commission received a copy of the Flow & Strength charts, which shows the year to date surplus/deficit revenue for the month of December 2007. Revenue received from Fox Energy for final effluent purchased in December 2007 = \$309.92. Total revenue received from Fox Energy to date for 2007 = \$18,791.30. John Johnson also reported which

communities would have received surcharge fees if they were still in effect.

The average final effluent concentrations for **December 2007** were as follows:

<b>BOD</b>	<b>9.58 mg/l</b>
<b>Suspended Solids</b>	<b>12.67 mg/l</b>
<b>Phosphorus</b>	<b>.34 mg/l</b>

**All permit values were met for December 2007.**

## **6. Funds**

### **A. January 2008 Accounts Payable; Action for Approval**

After a review and discussion of the bills payable, a motion was made by Commissioner Giebel and seconded by Commissioner Casper to approve payment of the bills in the amount of \$1,050,197.15 – this amount reflects a \$5600 deduction in the Miron Construction payment. A roll call vote was taken: Commissioner Wallace, yes; Commissioner VandenHeuvel, yes; Commissioner Casper, yes; Commissioner Siebers, yes; Commissioner Giebel, yes. Motion carried unanimously.

### **B. Budget Comparison Report**

The Commission did not receive a Budget Comparison Report for January 2008.

## **7. General Old or New Business**

There was nothing to report under General Old or New Business.

## **8. Adjournment**

With no further business before the Commission, a motion was made by Commissioner Siebers and seconded by Commissioner Wallace to adjourn the meeting. Motion carried unanimously. (TIME: 7:25 p.m.)

**SIGNED** \_\_\_\_\_  
**Bruce M Siebers, Secretary**