

MINUTES

HEART OF THE VALLEY METROPOLITAN SEWERAGE DISTRICT REGULAR MEETING HELD ON JULY 8, 2008 AT THE HEART OF THE VALLEY MEETING ROOM.

Members Present: Pete Wallace, Bruce Siebers, Steve Giebel, and Dave Casper

Absent: Judd VandenHeuvel

Also Present: Mark Surwillo, District Manager HOVMSD; John Johnson, Pretreatment Coordinator/Special Projects HOVMSD; Glen Geurts, Superintendent HOVMSD; Tom Kispert of McMahon Associates, Tammy Kuehlmann of Donohue, Jim Salm, Thomas Schrimpf, Lora Zimmer, John Stoeger, Monty Brockman, and Chad Olsen of McMahan Associates

1. 6:00 p.m. Call to Order – Roll Call

In the absence of Commissioner VandenHeuvel, Acting President Casper called the meeting to order at 6:03 p.m.

2. Public Appearances

There were no public appearances.

3. Approval of the June 10, 2008 Regular Meeting

The minutes of the June 10, 2008 Regular Meeting were presented to the Commission. After a review, a motion was made by Commissioner Wallace and seconded by Commissioner Giebel to approve the minutes as written. Motion carried.

4. Correspondence to/from/for Commission

Copied for the Commission were the e-mail messages sent between the Commissioners and District Manager Surwillo.

5. Plant Reports

A. Closed Session pursuant to Wisconsin State Statute 19.85 (1)(g); conferring with legal counsel's written advice concerning strategy to be adopted with respect to the Appleton Papers Inc./NCR Corp. CERCLA Contribution Litigation; and action, if any, from the closed session

A motion was made by Commissioner Siebers and seconded by Commissioner Wallace to enter into a Closed Session. A roll call vote was taken: Commissioner Wallace, yes; Commissioner Casper, yes; Commissioner Siebers, yes; and Commissioner Giebel, yes. Motion carried.

A motion was made by Commissioner Siebers and seconded by Commissioner Giebel to end the Closed Session and resume with the regular order of business. A roll call vote was taken: Commissioner Wallace, yes; Commissioner Casper, yes; Commissioner Siebers, yes; and Commissioner Giebel, yes. Motion carried. (Time: 6:42 p.m.)

B. Donohue Update

The Commission received Amendment No. 2 to the Engineering Services Agreement. Amendment No. 2 provides engineering & management services for the District's Clearwater Reduction Program for years five and six of the 10-year program. (September 2, 2008 – September 2, 2010). Tammy Kuehlmann of Donohue Associates reviewed the document and asked for commission action at the August Commission Meeting.

C. McMahon Update

▪ Wastewater Treatment Facilities

Tom Kispert noted that the punch list work is ongoing. The Aerzen blowers furnished by Kruger will be accepted upon completion of negotiated repairs. The TPS ATAD performance testing is complete.

▪ Marine Manhole Rehab & Interceptor Cured-In-Place Pipe

The interior manhole lining is underway in the canal area. Jim Salm of Darboy indicated that they will not be taking any action against Spiniello for the increased flows at meter station #7 during bypassing, therefore, the Commission agreed to make the final payment to Spiniello in the amount of \$25,000.

- **Amendment No. 6**

A motion was made by Commissioner Siebers and seconded by Commissioner Wallace to approve Amendment No. 6 to the Standard Form of Agreement for the wastewater treatment facilities dated June 14, 2004. This Amendment, not to exceed \$20,000, is for additional start-up and close-out services due to the project completion date extending beyond the contracted date. A roll call vote was taken: Commissioner Siebers, yes; Commissioner Wallace, yes; Commissioner Casper, yes; and Commissioner Giebel, yes. Motion carried unanimously.

- **Chloride Control Strategy**

Chad Olsen of McMahon Associates reviewed his memorandum dated 7/3/08 regarding HOV's chloride limit and recommendations. In 2006, HOV established an average chloride limit of 750 mg/L for the contributing communities. According to the Stainless Steel Institute, this limit is a reasonable long term average limit for protecting the piping and assets at the plant. The Institute further stated that the piping could take periodic levels of 1,000 mg/L without deleterious effect to the piping.

D. Darboy Sanitary District Issues

John Stoeger and Jim Salm discussed issues regarding high solids billings for the Darboy Sanitary District from September 2007 through November 2007. After considerable discussion, the Commission decided to hold a special meeting for further discussions and review of data.

E. Little Chute Annexation Ordinance No. 6, Series 2008

Following a 30-day contestment period, Little Chute's Annexation Ordinance No. 6, Series of 2008, will by default be accepted into the Metropolitan Sewerage District because it lies within the 2020 sewer service boundary. This annexation consists of approximately 1.64 acres from the Town of VandenBroek. The current population is zero.

UPDATES;

1. 2008 Flows & Revenues Report / Plant Operation Summary

The Commission received a copy of the Flow & Strength charts, which shows the year to date surplus/deficit revenue for the month of June 2008. Revenue received from Fox Energy for final effluent purchased in June 2008 = \$462.11. Total revenue received from Fox Energy to date for 2008 = \$11,386.81. John Johnson also reported that four communities would have received surcharge fees if they were still in effect.

The average final effluent concentrations for **June 2008** were as follows:

BOD	5.76 mg/l
Suspended Solids	9.01 mg/l
Phosphorus	.27 mg/l

All permit values were met for June 2008.

6. Funds

A. July 2008 Accounts Payable; Action for Approval

After a review and discussion of the bills payable, a motion was made by Commissioner Wallace and seconded by Commissioner Siebers to approve payment of the bills in the amount of \$305,093.64; which includes a final payment to Spiniello for \$25,000. A roll call vote was taken: Commissioner Siebers, yes; Commissioner Wallace, yes; Commissioner Casper, yes; and Commissioner Giebel, yes. Motion carried unanimously.

B. Budget Comparison Report

The Commission received a Budget Comparison Report for July along with an explanation of exceedances.

7. General Old or New Business

There was nothing to report under General Old or New Business.

8. Adjournment

With no further business before the Commission, a motion was made by Commissioner Siebers and seconded by Commissioner Giebel to adjourn the meeting. Motion carried unanimously. (TIME: 9:38 p.m.)

SIGNED _____

Bruce M. Siebers, Secretary

